



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	
	PIMPRI CHINCHWAD EDUCATION TRUST S.B.PATIL COLLEGE OF ARCHITECTURE AND DESIGN
• Name of the Head of the institution	Dr. Mahendra Sonawane
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02027659199
• Mobile No:	9422309488
• Registered e-mail	sbpcoad@gmail.com
• Alternate e-mail	naac.sbpcoad@gmail.com
• Address	sector no.-26 near Akurdi Railway Station, Pradhikarn, Nigdi
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	411044
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Urban

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Savitribai Phule Pune university</b>				
• Name of the IQAC Coordinator	<b>Mr.Shirish Morey</b>				
• Phone No.	<b>02027659198</b>				
• Alternate phone No.	<b>9823278061</b>				
• Mobile	<b>9823278061</b>				
• IQAC e-mail address	<b>naac.sbpcoad@gmail.com</b>				
• Alternate e-mail address	<b>sbpcoad@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="#">Nil</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.sbpatilarchitecture.com/pdf/academic-calendar-R5-2021-22.pdf">http://www.sbpatilarchitecture.com/pdf/academic-calendar-R5-2021-22.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>2.79</b>	<b>2022</b>	<b>21/06/2022</b>	<b>20/06/2027</b>
<b>6.Date of Establishment of IQAC</b>			<b>05/06/2020</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>04</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>*Academic &amp; Administrative audit conducted. *NAAC accreditation process. *Provided a facilitation center for First year at the Institute. *Conducted Admission process through ERP (Eduplus) at college level. *Formation of National Service Scheme (NSS) committee for college. *Formation of college Alumni Association *Statutory process related to SPPU &amp; COA conducted . *Provision of Infrastructure as and when required. *College participation for NIRF.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Guidance session & Expert lectures Architectural Design project for Final year students	Give students an overall idea to professionally deal with an Architectural project fulfilling all the parameters .
Study Tour for students	Enables students to study the Historical monuments, its construction technology as well as new buildings constructed with use of latest technologies which shall help them to relate the above information with the subjects that they learn in the curriculum.
Review on syllabus feedback and result analysis	Opinions from all the stakeholders give an opportunity to send suggestions to the BOS related to the improvement of the syllabus for the betterment of architectural education.
Felicitation of toppers	It helps students with inspiration and encouragement to improve their performances .
Infrastructure development	Procurement of ICT facility , college ambience , library book purchasing etc.
Conduction of event under NSS, YRC and Social club	Sensitizes students about the societal and environmental concerns and to give his/her contribution for its development as a conscious citizen
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
College Governing Body (CGB)	16/11/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-21	05/01/2021

**15. Multidisciplinary / interdisciplinary**

- The institute's vision is to provide students with knowledge, values, skills, creative lateral thinking, and the ability to become entrepreneurial Architects while protecting global, social, and environmental issues through innovative design.
- Institute builds students confidence and sensitises them to the prevailing issues through various methods like seminars, expert lectures, etc., which are not only related to the course but also environmental issues and also fulfils our Institute Vision and Mission
- As per the 2019 pattern syllabus of SPPU for the first time Audit course are introduced, so at our Institute we are conducting audit courses from AY 2019-20 which are credit based and same reflects on SPPU mark sheet of students.
- No entry and exit are provided by the SPPU
- In view of the NEP, Institute has to initiate activities for inter/multidisciplinary research and academics. Academic program can be modified to include Multidisciplinary /Interdisciplinary courses as electives , academics or Research activities can be initiated in collaboration with allied fields like applied art, engineering, digital communication, management, marketing, etc.

**16. Academic bank of credits (ABC):**

- the Academic Bank of Credits (ABC) has been envisaged to facilitate the academic mobility of students with the freedom to study across the Higher Education Institutions in the country with an appropriate "credit transfer" mechanism from one program to another, leading to attain a Degree/ Diploma/PG-diploma, etc
- The institute do not allow multiple entries and exit during the chosen Programme. As per COA norms this course should be completed in eight years. We are currently following SPPU B Arch 2019 Pattern syllabus for 1st, 2nd and 3rd Year B Arch. and SPPU B Arch 2015 pattern Syllabus for 4th Year and 5th Year B Arch. Batches. The SPPU syllabus has been designed such that the professional core subjects are supported by building science and technology courses, professional ability enhancement courses and the elective courses.

- The institute has seamless collaboration with other Practising Architects and Professionals. The professional ability enhancement courses and the practical training of Ninth semester focus on connecting the students with the Professional practice. The elective courses enable an exposure to some other domain or nurtures the students' proficiency or skill. The Audit courses are introduced to inculcate the knowledge that the student seeks in his/her area of interest but not directly contribute to the CGPA. As per the University guidelines, the course is structured upon the Credit System Based Assessment.
- Faculties make teaching plan, assessment plan and arrange teaching material before the start of semester. Assessments of submissions are done on regular basis and as per assessment plan. All the above activity is monitored and scrutinize by Academic team.
- GOOD PRACTICES :-At present, at our institute, we conduct study tours for students and faculties to various regions of the country where students come to learn about the languages, costumes and traditions, construction technology, etc., which enables them to update their knowledge.

#### **17.Skill development:**

- Architecture being a skill based professional course, the Institute is already taking efforts regarding skill Development in the students in alignment with National Skills Qualifications Framework.
- The Institute organizes various hands on workshops, Construction Yard activity, case studies, site visit, seminars, guest lectures, etc. Add- on courses on topics apart from University curriculum will be introduced to enhance skills of students in allied topics and it's integration into mainstream education. We are also encouraging students to opt for NPTEL courses and other courses available in online and offline mode.
- The Institute's values are based on virtues like truth, righteousness, peace and nonviolence and we are taking up initiatives to build a strong and resilient generation of Architects with good moral and ethics. Universal human values are taught and introduces to students right from their Induction program till they complete their graduation from the Institute.
- As of now and as per university (SPPU) guidelines, there is no vocational course in Architecture.

- **GOOD PRACTICES :-**Considering the current scenario in Architecture at the institute level, an initiative has been taken on skill-based workshops for students wherein they get knowledge of various software like Autocad, Revit, and Google Sketchup etc.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

- Though use of local or Indian regional languages is not specified in the University guidelines we have always been inclusive towards students from different geographical and linguistic settings.
- To create the awareness about Indian culture and tradition, the institute celebrates different festivals and cultural activities in addition to that subjects such as History of Architecture and Culture, Audit course and various workshop also fulfils the above requirements. In addition to English, interaction and discussion with students at the institute take place in Marathi and Hindi to ensure that students understand the subject content.
- **GOOD PRACTICES :-**Institute encourage and celebrate various festivals and cultural program

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

- Our institute has implemented outcome-based education with clearly stated Program Outcomes and Course Outcomes.
- All course teaching pattern are designed with outcomes centered on cognitive abilities namely Remembering, Understanding, Applying, Analyzing, Evaluating and Creating.
- Apart from the domain-specific skills, learning outcomes at all levels ensure social responsiveness and ethics, as well as entrepreneurial skills so that student contributes proactively to economic, environmental and social well-being of the nation. The Course Objectives (COs) are also aligned to the PO-PSO philosophy. All course syllabus have been designed with due consideration to macro-economic and social needs at large so as to apply the spirit of NEP.
- **GOOD PRACTICES: -** Institute focus on experiential learning, participative learning and problem solving for various courses of the curriculum.

**20.Distance education/online education:**

- Due to COVID -19 pandemic, educational institutions in the country has increasingly involved in using the digital platforms for engaging online classes, conducting conferences,

webinars and meetings. Keeping aside the negative impact of lack of face to face learning, online education has broken the geographical barriers creating interaction of experts and students from distant geographies.

- With the experience of digital platform for various purposes at our Institute it has paved the way of adopting hybrid mode of education combining online and offline resources. This can be considered as the new normal, which is envisaged in New Education Policy as well. Due to the experience gained during the closure period of Covid-19, access to online resources by educators and students will not be a constraint anymore.
- GOOD PRACTICES: - Institute conduct online webinar, guest lectures on various social media so that students and interested person can access or participate in it at any time as well as take lectures with the support of various educational video and use of E-library.

### Extended Profile

#### 1.Programme

1.1	61
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1	464
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	78
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>



2.3	78
Number of outgoing/ final year students during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	41
Number of full time teachers during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2	41
Number of Sanctioned posts during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	21
Total number of Classrooms and Seminar halls	
4.2	88
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	103
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- As an affiliated institute the college follows the curriculum developed by the University for the Patterns 2015 and 2019.

#### Planning of Curriculum

- Based on the academic calendar of affiliating University, the Institute prepares its own academic calendar annually, which considers holidays, events and In-sem. exam schedule and adheres to the same.
- Referring the University curriculum structure, academic coordination team prepares weekly time table and assigns the workload to all the faculties.
- Teaching plans for each subject are being prepared by the subject faculty based on the University curriculum.

#### Delivery of Curriculum

- The Institute has facilities like well-designed ICT enabled classrooms, studios, e-resources for effective curriculum delivery.
- Theory lectures and studios are conducted as per the time table based on syllabus and teaching plans.
- Site visits, Case studies, market surveys, Expert and guest lectures are being conducted as a part of co-curricular activities.
- Academic coordination Team conducts the review of delivery status and monitors the CO/PO.

#### Evaluation

- The teaching learning process is evaluated through the Progressive assessment conducted by subject teachers at different stages subject wise.
- In-semester examination, End semester examination for theory subjects and Sessional Exams are conducted as per the University Guidelines.

- Various analyses of the outcome are conducted and submitted to the examination team.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.sbspatilarchitecture.com/pdf/naac/agar/111-AY-2021-22.pdf">https://www.sbspatilarchitecture.com/pdf/naac/agar/111-AY-2021-22.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**The Institution adheres to the academic calendar**

- The Institute, S.B.Patil College of Architecture follows the S.P.P.U (Savitribai Phule Pune University) Academic Calendar.
- The Institute prepares a college Academic calendar as per University calendar which specifies commencement and conclusion dates of each semester.
- The subject faculties prepare Teaching plans and Assessment plans as per the University curriculum, college time table and college Academic calendar.
- Class coordinators of respective classes prepare and share the In-semester examination schedule, Midterm submission, End Term submission schedules for all years as per University and college Academic calendar.
- Final sessional, viva and theory examinations are conducted as per the University schedule and Guidelines.

**CIE (Continuous Internal Evaluation)**

- Regular, stage wise evaluation of progressive works, Midterm and End Term submission is done by the Subject faculties.
- Parents teachers meeting is conducted for discussion for progressive report and counseling of students for improvement.

- In-semester examination, End semester examination for theory subjects and Sessional Exams are conducted as per the University Guidelines.
- Results are declared on the University website through students log in and college webmail.
- Teaching faculties prepare individual subject result analysis.
- Exam department prepares overall result analysis and Toppers list at college level.
- The yearly report of all assessments is prepared and submitted to IQAC.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/1rp3nYPV3V7FwLXh-bIbHRXOlugDp2j94/view">https://drive.google.com/file/d/1rp3nYPV3V7FwLXh-bIbHRXOlugDp2j94/view</a>

**1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

27

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

27

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The Institute has courses which integrates cross cutting issues relevant to Professional Ethics, Gender, Human Values and Environment and Sustainability in the curriculum

##### Professional Ethics:

- The governing body of architecture (Council of Architecture) COA, set up guidelines for professional duties, Professional Conduct, Professional Negligence, Professional Liabilities etc for Practising architects.
- Through the subject Professional Practice and the subject Practical Training students are made aware of these Professional Ethics.
- Through the subjects like Building Technology, Building Services Students are made aware of various codes and standards related to Architectural Practice.

##### Gender Issues:

- The subject Architectural Design conducted for First to Fifth year and the subject Universal Design conducted as electives, train the student to address the gender issues in architectural design.

##### Human Values:

- Students learn to practice human values like moral behaviour, integrity, honesty, time management, co-operation, respecting others, self-confidence, commitment to work, sharing, caring, kindness, courage while working on Architectural design projects and through subjects like humanities.
- Subjects like Project Management and Construction Management make students learn Leadership, Communication, Motivation, Conflict management, Time management, Teamwork etc.

##### Environment and Sustainability:

- Subjects like Climatology & Environmental Science make

students learn about environmental issues, sustainable design, energy conservation, green buildings and green rating systems etc.

- Landscape design makes aware of sustainable site planning, rain water harvesting, solid waste management, passive climate control, etc.
- Elective topic Environment and Energy management make students understand Energy Policies, Water and Waste Management Technologies & Energy Management in Buildings.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

464

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.sbpatilarchitecture.com/pdf/naac/aqar/142-AY-2021-22.pdf">https://www.sbpatilarchitecture.com/pdf/naac/aqar/142-AY-2021-22.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**120**



File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

83

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our Institute follows below criterias to identify category of the student

1. First Year students who score 50% & above in NATA or JEE will be considered as advanced learners and below 50% are considered as slow learners.

2. For 2nd to 5th year students, who score 60% & above in the end term examination are considered as advanced learners and below it as slow learners.

**For Slow Learners:**

Special guidance or extra classes are arranged for the slow learners. Problem solving sessions conducted for technical subjects, like TOS, technical drafting for BCM, AGD is provided. Book bank, extra books & university examination question papers are provided to the students.

**For Advanced Learners:**

Advanced Learners are encouraged to participate in inter & Intra

college Design, thesis & Quiz competitions. They are encouraged to write research papers, essays. Students are selected to work on the various committees & bodies of the college.

Group activities like Industrial visits, settlement studies, site visits, case study visits, market surveys, and architecture study tours provide motivation to slow learners, to upgrade themselves. Institute also implemented a mentor- mentee scheme to resolve the student's issues related to academics and other.

File Description	Documents
Link for additional Information	<a href="https://drive.google.com/file/d/1BRBq01h9XSgvZ8Fq4dRxKhVvMPpSBPe6/view">https://drive.google.com/file/d/1BRBq01h9XSgvZ8Fq4dRxKhVvMPpSBPe6/view</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
464	41

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning, Participative learning and Problem solving methodologies are the holistic approach towards leanings.

1. Experiential learning is an engaged learning process where students "learn by doing". Students perform various activities such as construction yard activity where students experienced various building elements on site, settlement study; site visits of the completed site or an ongoing site. Students perform various experiments in climatology lab, material museum, carpentry workshop, environmental lab.

2. Participative Learning provides students with an opportunity to

gain professional values, knowledge, and skills, which include group study, group presentations, inter college competitions related to architecture. While doing case studies studentvunderstand the various aspects of designing and construction style, design requirements for particular design problems stated in the syllabus. Students develop a basic understanding of the relationship of materials to construction systems by doing market surveys in groups.Institute collaborates with other colleges as well as experts in the field.

3. Problem solving methodology is adopted for the students where they faced problems in calculations and technical aspects of drafting in subjects like Theory of Structure, Site survey and analysis, Quantity surveying and leveling, Building Construction & Material, Working Drawings, Architectural Graphics & Design faculties resolve their problems by guiding them.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1g4l3ZxAIp7jD8dm0X_SYxZHmvtW8R-rZ/view">https://drive.google.com/file/d/1g4l3ZxAIp7jD8dm0X_SYxZHmvtW8R-rZ/view</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In view of this, teachers of the institute use ICT enabled tools for teaching and learning processes.

- Teachers are acquainted with online teaching and learning processes,where teaches uses online teaching modes like Google classroom, Google meet, ERP, Zoom meeting etc.
- Teachers use the ERP system to keep a record of day to day teaching.
- Teachers use Notepad whose screen is directly shared to students while explaining problems related to various subjects.
- Classrooms are equipped with the facility of Computer, projector, Screen arrangement for their audio-visual presentations and learning.

- Classrooms are provided with Local Area Network (LAN) which allows teachers to access the Internet.
- Wi-Fi facility is available in the campus that ensures use of Internet for ICT learning by the teacher as well as the student.
- Each teacher is provided with a dedicated seating arrangement with a desktop computer and has an Internet facility which they use for enhancing their skills of teaching and learning.
- The Library has its own electronic setup for ICT learning by the students.
- The Library has 10 computers that have access to the Internet, eBooks, e-Journals and other learning processes.
- Students and teachers get a Login Id and password to access the Internet.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.sbpatilarchitecture.com/pdf/naac/agar/232-AY-2021-22.pdf">https://www.sbpatilarchitecture.com/pdf/naac/agar/232-AY-2021-22.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At present the institute has 2 different syllabus patterns, namely 2015 and 2019 pattern. Both are credit based.

2015 Pattern is applicable for the students currently studying in fourth and fifth years.

2019 pattern is applicable to first, second & Third year students.

**Mechanism of Internal Assessment:**

The institute regularly practices continuous evaluation through internal Assessments.

**Transparency in internal assessment:**

1. Students are given information about lecture and assessment schedules through timetables, university circulars & Academic calendar.
2. Assessment Outcome & corrections are discussed with students after evaluation.
3. Student progress regarding assessment is communicated to parents in Parent Teacher Meeting after mid-term assessment.

**Robustness in internal assessment:**

CEO and internal supervisor are informed of the final schedule of In-semester examination as per SPPU to the students and faculties.

Academic coordinator & Subject faculty follows the assessment plan, teaching plan & Academic calendar for supervise the assignment submission and checking.

With prior notice and as per teaching plan students are informed for Midterm , end term submission & in semester examination.

Frequency and mode:

In-semester examination is conducted in the 7th to 8th week of semester.

Mid-term submission and evaluation is conducted after the insemester examination during 8th to 10th week of the semester.

Studio/ assignment Schedule is communicated to students through a teaching & assessment plan by the class teacher.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1WjVbN5JMkSfeSu5X1OVwelWUEggyE8cL/view">https://drive.google.com/file/d/1WjVbN5JMkSfeSu5X1OVwelWUEggyE8cL/view</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In-Sem examination:

In-Sem examination is scheduled as per the Academic calendar in 7th to 8th weeks of the semester.

Respective class coordinators communicate about the schedule to the students.

Paper setting for the Insem examination is done by subject faculty.

Subject faculties decide the format for Insem examination

In offline mode the subject faculty does the supervision, for online mode proctoring is provided on ERP portal for ethical practices & maintaining the record of attendance and mark list.

For End Term Examination:

For End Term Examination students get personal login-in I'd from University

Students can register their grievances to the exam section of SPPU

university website.

Students are allowed to raise their grievances through online mode only for the Theory paper of University Examination and can call for the photocopy. Students can apply or challenge for the re-evaluation as per directions of affiliated university.

The result of the re-evaluation is submitted by the University to the student directly through their login only. If there are any changes after Re-evaluation University will send the college updated College Ledger in which detail marks are mentioned.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1y1K9AYV3_P1t2a-gUjU2YMxA7TcAJA-n/view">https://drive.google.com/file/d/1y1K9AYV3_P1t2a-gUjU2YMxA7TcAJA-n/view</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Institute has reviewed course outcome statements and slight modifications made to include the blooms taxonomy expectations. These Course Outcomes statements are prepared by every faculty and reviewed by the academic team and the Principal. After approval of these statements in the College Development Committee these statements are followed during the continuous evaluation process (CIE) and semester end evaluation (SEE). The CIE and SEE then form the basis for the determination of the attainment.

- Statements of the Program Outcomes discussed and reviewed during the IQAC meeting.
- Statements of Vision, Mission, and Program Outcomes then disseminated through website and display to communicate with Students & teachers.
- Faculty participates in the syllabus implementation programme conducted by BOS members of the University for New Syllabus Pattern 2019. During the training guidance provided regarding the statements of Program Outcomes.
- Academic Team and Principal Conducts the meeting to discuss



the draft statements of Course Outcomes prepared by the course faculty and finally approved by the Academic team and Principal.

- Statements of Vision and Mission are displayed at various locations including the office of head of institution.
- Statement of Vision, Mission, PO and CO is the part of the course file prepared by an individual teacher.
- Institute heads and other authorities communicate these statements during various internal presentations / workshops / seminars etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://drive.google.com/file/d/1xLq-X5Px6gaG20SS7GDji0pWHz2W4haK/view">https://drive.google.com/file/d/1xLq-X5Px6gaG20SS7GDji0pWHz2W4haK/view</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Teachers discuss the course outcome statements with the students at the start of the course delivery.
- The level of mapping of CO and PO is then decided on the scale of 1 to 3
- If PO contribution is less than 30% then the mapping is at the level of 1, If it is more than 60% then the mapping is at the level of 3, else it is at the level of 2
- CO map for each Evaluation of class test / practical / studios / visits / projects/insem Examination.
- Individual course teachers calculate the CO attainment (Direct) through the CIE records.

- After declaration of the University results, the individual course teacher calculates the CO attainment through SEE records. All CO are considered to be attained at the same level through University examination.
- Combined CO attainment then calculated as a weighted average sum of CIE and SEE. 70% weight is considered for SEE and 30% for CIE
- CO attainment for the course is then used for the determination of PO attainment of each course.
- PO attainment of each course is then tabulated and the average of all courses is then taken as the PO attainment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://drive.google.com/file/d/1l5ixvluSC6q-Edb98_kXQLsMwoNckX9X/view">https://drive.google.com/file/d/1l5ixvluSC6q-Edb98_kXQLsMwoNckX9X/view</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

78

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://drive.google.com/file/d/1RkfsWBL-Nhy0R65QfsxEevusrqeNiU7V/view">https://drive.google.com/file/d/1RkfsWBL-Nhy0R65QfsxEevusrqeNiU7V/view</a>

### 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.sbpatilarchitecture.com/pdf/naac/aqar/271-AY-2021-22.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during**

the year

7

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Student's Social Club of SBPCOAD conducted "Shasan Aaplya Dari" campaign Government Ashram School, Vadeshwar where they helped the villagers in generation, alteration of Government official documents like Ration card, Adhar card etc. The club also arranged for Vaccination drive in PCCoE campus for COVID 19 vaccine dose.

Our faculty Associate Professor Ar. Ajay Harale conducted career guidance seminar for students from 11th and 12th in Ahemednagar. Such interaction creates awareness about Architecture field in the aspiring students.

The college was also selected as an exam centre by the Railway Police department and by the commissioner of Police to conduct their admission exams. This is because of the location, security, infrastructure, manpower and positive attitude of our entire staff members to help the government without any remuneration.

A team of Architects from SBPCOAD under the guidance of our Principal Dr. Mahendra Sonawane proposed a landscape design at ganesh lake in order to conserve the existing wetland and have maximum utilization of land in an effective way.

Ar. Megha Sharma an Urban Designer is one of our faculty member. She was an active member in redesigning the paths on Sus-Pashan link road. For all the dedicated work, she was felicitated by Pune Municipal Corporation. This street development was also visited by Honourable Minister Shri. Devendra Fadnavis.

In another way to help the neighbourhood, the students of SBPCOAD participate in these activities have helped the students to closely witness the ground reality and understand the importance of social help.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1DI0JLOp7CE8_lLa10T5Jh5I_CCV_eq7Uw/view">https://drive.google.com/file/d/1DI0JLOp7CE8_lLa10T5Jh5I_CCV_eq7Uw/view</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

5

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

460

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

16

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

14

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College building functioning with around 10500 square meters floor area. The building infrastructure fulfils and exceeds the CoA norms.

The infrastructure & learning resources includes

- Well-equipped 13 studios & 6 classrooms / lecture rooms

dedicated with ICT facilities

- Material museum, exhibits samples and catalogues of various building construction materials.
- Various Labs like Environmental and climatology lab, Surveying lab, Model making & carpentry lab, Electrical and lighting lab, Computer lab equipped with all necessary equipment.
- Exam room, 5 staff rooms, Principal Cabin, Administration office up to date with digital equipment, intercom, storage space for files and records and spacious waiting area for visitors.
- Adequate Male & female toilets and drinking water facilities, available on each floor.
- Well-equipped digital and conventional library with ILMS facility, consisting of a wide collection of national-international books.
- The campus facilities include Boys and Girls Hostel, Mess, Canteen, ATM, stationery shop, Gymnasium, Various sports ground, CCTV & Security system.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sbpatilarchitecture.com/criteria-gallery-4.1.1.php">https://www.sbpatilarchitecture.com/criteria-gallery-4.1.1.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Following represents the summary of Institutes facilities:

**1. Facilities for cultural Activities**

1. AC Multipurpose Hall for Cultural Events
2. Modernized sound system



3. Seating capacity of 750

4. Facility of Special Lighting

2. Facilities for sports

1. Central facility for various sports

2. Carom, Chess, Table Tennis, Board games

3. gym

4. yoga

Under the physical education department, the campus provides a large Playground for outdoor sport games. Capacity of more than 2000 students can be accommodated and hence large gatherings can be planned. Institute aims at providing a safe and healthy outdoor atmosphere for the students with well-appointed Basketball court, Volleyball court, and open gym area etc.

Institute prides itself on its stationed Multipurpose Hall of 491.59 sq.m. Area equipped with state-of-the-art technology to escalate the student's talent. The area is used as Auditorium to initiate students to have joint studios, seminars, workshops, cultural, induction programs, etc. Multipurpose hall is also used for yoga & indoor physical training activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sbpatilarchitecture.com/criteria-gallery-4.1.2.php">https://www.sbpatilarchitecture.com/criteria-gallery-4.1.2.php</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

21

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

21

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1KT2fVvVzYUc02UNeAkh1rU4_drEfvYbZ/view">https://drive.google.com/file/d/1KT2fVvVzYUc02UNeAkh1rU4_drEfvYbZ/view</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

32

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

#### Library Collection:

- Library is well equipped in print as well as digital resources. Holds the collection of 3207 books including 1409 titles, which includes Reference Books, Text Books, Syllabus Books, Standards, Council of Architecture published Books, Monographs.
- Periodical section has collection of 6 International, 14 National Journals & Magazines.
- Library has fully automated with Radio Frequency Identification System (RFID) & KOHA software

**Library Services & Facilities:**

- Library provides Circulation Service, Reference service, Current Awareness Service, Selective Dissemination of information Service, New Arrival display, Question bank & Newspaper Clipping service to the users.
- To motivate & assist the slow learner, (PWD) People with Disability & needy user's library has initiated book bank facility.

**Institutional Membership:**

- Has institutional membership of Intach, Delnet, K-Hub Architecture E-library, Jaykar Library (SPPU), NPTEL Local Chapter & NDLI Club.

**Details of the various sections in the library**

- Stack Area: Books are classified by DDC 23rd editions and arranged subject wise, stacked in this section.
- Reading Area: Seating capacity of reading hall is 100 students.
- Digital Library: Digital library is having 10 computers along with reprography, printing and scanning facility, e-resources, CD's.

**Resource Sharing:** Students & Staff Members can access PROQUEST e-Book Central, Science Direct & I-EEE databases in the digital Library & Computer lab Section of the institute.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://drive.google.com/file/d/12PdKylAvIlWIM8N5pf7MKHJoOtFgcJp1/view">https://drive.google.com/file/d/12PdKylAvIlWIM8N5pf7MKHJoOtFgcJp1/view</a>

**4.2.2 - The institution has subscription for the A. Any 4 or more of the above**

**following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**5.42**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**61**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

**S. B. Patil College of Architecture & Design has scaled up the ICT**

infrastructure, switching capabilities and implemented the latest Wi-Fi access every year. The college has very high-end ICT facilities.

**ERP Software:** The College has implemented e-solution software EDUPLUS campus ERP for its academic activities. All the teachers and students have access for the successful operation of classes through these facilities.

All studios, Classrooms & Labs are 100 % ICT enabled.

**Well maintained Computers:** The College has its well-equipped computer lab with Total Number 55 computers with all the computing facilities and UPS backup. The specified software like AutoCAD, Photoshop, sketch up, rhino, etc. are installed with the licensed copies & updated with latest version available.

**Internet Facility:** College has 100 mbps dedicated internet bandwidth & wired as well as WI-FI connectivity.

**CCTV Monitoring:** College has a surveillance room on the ground floor for CCTV monitoring as more than 150 surveillance cameras are installed in the institute.

**IT Maintenance:** The computers and their accessories are maintained by technical staff in labs. The analyst takes care of all services with the assistance of Computer Operators and lab attendants.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/14RVhr557NxExh3LKKkFvQ55TRZBplFWcR/view">https://drive.google.com/file/d/14RVhr557NxExh3LKKkFvQ55TRZBplFWcR/view</a>

#### 4.3.2 - Number of Computers

121

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the A. ? 50MBPS

## Institution

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

### 4.4 - Maintenance of Campus Infrastructure

#### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

56

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Overall maintenance of the campus is taken care of by the campus management. Infrastructure committee takes care of academic infrastructure and facilities at institute level.

Infrastructure maintenance is carried out by following major teams,

a) Infrastructure Portfolio-Mechanical Maintenance, Civil Maintenance of Academic facilities

b) Computer lab in charge- Computer-Software and hardware maintenance.

c) Laboratories and Material museum- Portfolio In charge

These Teams have defined objectives to ensure regular upkeep and maintenance of all facilities. Preventive maintenance. schedules are prepared and monitored.

PCET Maintenance Committee are in charge of Following maintenance.

A) Electrical Maintenance: This committee is responsible for maintenance of all electrical fittings, panels, equipment, wiring, earth pits in the campus.

B) Generator Back-Up - Generators Adequate power backup is ensured for smooth conduction of academic and administration activities through two generators having capacity 125 KVA each in case of power failure.

C) Civil Maintenance- The civil maintenance work is monitored by the civil supervisor and civil engineer appointed by PCET.

D) Fire and Safety-Adequate safety measures have been taken to ensure the safety in case of fire.

E) Barrier Free Campus-The campus is barrier free and institution-initiated steps as per Persons with Disabilities Act 1995 and/or Guidelines on accessibility laid out by the office of the Chief Commissioner of Disabilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1EwrPggrHeRA7y-4xEikCfS_1vvbv4F6m/view">https://drive.google.com/file/d/1EwrPggrHeRA7y-4xEikCfS_1vvbv4F6m/view</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

253

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://www.sbpatilarchitecture.com/pdf/naac/aqar/513-AY-2021-22.pdf">https://www.sbpatilarchitecture.com/pdf/naac/aqar/513-AY-2021-22.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>



**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

209

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

209

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

14

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Institute has formed student's council and various committees to engage in a structured partnership with teachers, students and management in the operation. These committees facilitate a platform for students for participation in various decision making, academic and administrative committees, so that the academic environment is pleasant for themselves. Also our college students conducts and participates in various co-curricular & extra-curricular activities such as; Student representatives are nominated for Internal Quality Assurance Cell (IQAC) & CDC, who participate in the decisions regarding the quality initiatives of the institute. The Student Council elected to represent the fellow students for organizing events and also building a bridge between the faculty members, administrative staff and students. All classes have a Class Representative System which ensures timely dissemination of information regarding events, examinations, and even learning material. NSS Encouraged in the institute enabling the student to participate in service activities like organizing donation camps, rural health & sanitation, adult education and environmental awareness camps in the neighboring areas as a social responsibility. Also various events are conducted in the college which provides an interaction amongst students and all other staff members like Tree Plantation, Yoga Day and Wall Painting or volunteering events.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/17b6p3bvmc84YBA6a4weOp9O0lHN9RgBs/view">https://drive.google.com/file/d/17b6p3bvmc84YBA6a4weOp9O0lHN9RgBs/view</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has 'SBPCOAD Alumni Association' registered under the Societies of Registration Act. 1860, the Registration No. being 1192 of 2021. There is an active alumni who is working to build a strong alumni base that contributes significantly.

SBPCOAD Alumni Association's the first governing body comprises of nine members i.e. President, Secretary, Treasurer, Coordinators, Student Member

The details of the contribution extended by Alumni Association for the growth and academic development of the college in the area:

1. Submission of feedback in respect to curriculum, teaching,

research and extension activities.

2. Participation of Alumni to the extension activities organized in the Institute.
3. Guidance and Counseling to the students about their future careers.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1lweA4R6rLivZ6rhB8DnmG3aSIMqaGXSU/view">https://drive.google.com/file/d/1lweA4R6rLivZ6rhB8DnmG3aSIMqaGXSU/view</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**      **E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Perspective plan goals:**

The Institute has a prolonged Perspective plan for its future development for the financial year 2021-2026.

- Upgradation of all the circulation areas with creative art forms.
- Skill development programs to be initiated for softwares like AutoCAD, Sketch Up, Photoshop, CorelDraw, Revit, etc.
- To acquire more projects under the Architectural Design cell under the guidance of Principal Sir including interested faculties & students.

- To promote Research Paper publication under UGC journals & encourage participation of faculties in Research Conferences held at National & International levels.
- To conduct Alumni meet after every 6 months for them to share their experiences and knowledge to students and collect funds from Alumni students.
- Organize Architectural Study Tours for all students at National & International levels for better exposure to various Architectural projects (Historical & Modern).
- Heritage documentation of historic monuments and its publications.
- Conducting visits and interactions with building industries for better exposure to students.
- To acquire more funds & grants from government & non-government bodies, individuals and philanthropies.
- Under welfare, promote awareness of education programs in Architecture, NSS, more social work etc.
- Registration of Patents and Copyrights.
- Promote winter schools and summer schools concept in SBPCOAD.
- Promote more Faculty Development Programs for better education system and personality development.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1jKH9Y-bRMj89oVE3hHmruFdEWgrJ5q0X/view">https://drive.google.com/file/d/1jKH9Y-bRMj89oVE3hHmruFdEWgrJ5q0X/view</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The firm belief in practicing effective leadership, where the concern is regarding enactment of various institutional practices

such as decentralization and participative management, has brought amelioration to the Institute.

As per the perspective plan goals discussed in the 5th CGB Meeting (or 13th CDC Meeting) dated 6th April 2021 for the financial year 2021-22, an estimated desired budget was proposed & discussed with the management to achieve the desired targets.

Following points were addressed regarding the perspective plan goals in the meeting for the year 2021-22:

- Academic Knowledge Bank (AKB) facility rooted in the last year has been augmented this current financial year by its exemplary display in college corridors. This activity recently received an appreciation letter by the CoA President Ar. Habeeb Khan during the CoA inspection.
- To acquire projects & execute them under the Architectural Design Cell, that works for various Architectural, Landscape & Interior Design proposals; voluntarily led by a team of teaching faculties & students under the mentorship of Principal Sir.
- Formation of Heritage Cell (Club) as per CoA norms which includes site visits, architectural documentation & comprehensive proposals of various tangible & intangible heritage & its architectural significance.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1z9SdcUMik6kKY7o6rIz15_o0z72PVJ93/view">https://drive.google.com/file/d/1z9SdcUMik6kKY7o6rIz15_o0z72PVJ93/view</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. To enrich teaching learning processes.

- To stimulate interaction with professionals from various fields.

- To encourage students and faculties to participate in various Architectural competitions.
  - To have an academic audit.
  - To enforce an academic calendar.
2. To nurture value-based, creative and critical learning.
- To develop a bank of creative exercises.
  - To document heritage structures.
3. Holistic development of students.
- Inculcating a value system in students.
  - Personality grooming sessions.
  - Developing leadership qualities in students through various activities.
  - Guiding the students in defining their career goals.
4. To enhance the academia industry/organizations interface.
- Organize various activities for extending relations with industries.
  - Signing MOU with organizations/corporate/industry to exchange the knowledge and expertise in relation to Architecture.
  - Formation of Design Cell
5. Implement/ Embrace good governance.
- Participatory approach.
  - Valuing the opinion of every stakeholder.
  - Developing infrastructure.



## 6. Expansion and Growth of Institution

- To increase intake of students.
- Launching of additional courses.
- Expansion and development of Infrastructure

## 7. Strong Linkages with Alumni

- To foster ties with Alumni for strong networking.
- Formation of Alumni association, participation and registration
- Leverage for guest lecturers/internships/placements/training/entrepreneurship
- Exploring Contributions of Alumni

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sbpatilarchitecture.com/pdf/naac/agar/621-AY-2021-22.pdf">https://www.sbpatilarchitecture.com/pdf/naac/agar/621-AY-2021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organization's structure consists of College Governing Body, College Development Committee, Principal, other institutional Committee, Alumni which consist of student representatives and faculty representatives, Administrative section

- The Governing Body of the Institute provides an overall guidance to the Institute within the purview of the statutes and guidelines of Savitribai Phule Pune University (SPPU) to which the Institute is affiliated.

- **College Development Committee :**

The College Development Committee (CDC) was formed as per Section 85 of Maharashtra University Act, 1994. Meetings of CDC are held thrice in a year to suggest, make recommendations, and take periodic review for overall development of the institute.

- The Principal takes recommendations of the Local management committee duly approved by the Governing body as major inputs and is responsible to execute the decisions of the management. Principal with Internal Quality Assurance Cell,. Service rules :

Service rules are followed as per SPPU and COA rule book for teaching and non-teaching staff.

- **Recruitment :**Teaching staff is appointed through a selection committee appointed by SPPU and COA and PCET norms. For appointment of non-teaching staff PCET recruitment policy is followed.
- **Promotional policies:** Teaching and Non-teaching promotions and increments are totally governed by PCET recruitment and promotion policy.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1jVmcMTV106fts_pn6s808ng6h_agm4TZ/view">https://drive.google.com/file/d/1jVmcMTV106fts_pn6s808ng6h_agm4TZ/view</a>
Link to Organogram of the Institution webpage	<a href="https://www.sbpatilarchitecture.com/pdf/naac/_agar/622-AY-2021-22.pdf">https://www.sbpatilarchitecture.com/pdf/naac/_agar/622-AY-2021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has effective welfare measures for teaching and non-teaching staff.

- Leaves for Coronavirus (COVID-19) Institute policy.
- Encouraging faculty for attending / presenting papers at National & International Seminars & Conferences also for Council of Architecture – Teachers Training Program (COA-TTP).
- Faculty development programs (FDP) for teaching and non-teaching staff members.
- Gratuity for all teaching and non-teaching staff after completion of 5 years.
- Winter & summer vacations are provided to the teaching staff.
- Provision of Maternity leaves for ladies staff
- Medical leave of Half pay of 20 days or Full pay of 10 days for all the Regular staff is given after the completion of the Probation period.
- Provision of On Duty to all Teaching and Non-teaching staff.
- Internet and free WiFi facilities which are made available on campus for all the Teaching and Non-teaching staff members.
- Stationary shop and Photocopy machine, ATM at campus.

- Uniform provided for peon staff.
- Transport facility for teaching and non-teaching staff.
- Study Tours: Exposure to National and International architecture through various study tours for faculty and students to broaden their minds and horizon.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1yQXfHokaK0FoIw6AUhn7_goxk1U2uZ9E/view?pli=1">https://drive.google.com/file/d/1yQXfHokaK0FoIw6AUhn7_goxk1U2uZ9E/view?pli=1</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

19

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

126

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The college has a Performance Appraisal Report for teaching and nonteaching staff which is assessed at the end of each Academic year. The various parameters for staff members are assessed under different categories.

- The performance is measured based upon giving due weightage

for Academic Performance Index (API), Institutional Development Index (IDI) and Research and Professional contribution Index (RPCI) which is reviewed by API Coordinator and further by Principal.

- Key Result Area's (KRA) which includes performance is measured upon job descriptions, roles and responsibilities, contribution for betterment of the institute.
- Self-Assessment Form
- Critical behavioural attributes to be filled by assessing officer
- Remarks of reviewing office

On the basis of Appraisal form filled by all teaching and non-teaching staff members the result of appreciation is in the form of raise in salary, promotion, incentives etc. All the Appraisal form documents of both the teaching and non-teaching staff are confidential and under the custody of reviewing officer.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1dZpL1fSIega_h57FtS2XIMQu1sAKquw3M/view">https://drive.google.com/file/d/1dZpL1fSIega_h57FtS2XIMQu1sAKquw3M/view</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Following is the process which is followed to prepare and allocate the budgets for the institute,

Budget preparation and its allocation:

- Considering the requirements for next Academic Year, Natural Growth in Students Intake, expected Receipts through Fees and previous Year's actual Expenses, the Budget for the next Financial Year is prepared.

- This Budget is put for Discussion, Review, Suggestions and Recommendations in the Meeting of the Local Managing Committee.
- The Budget, after recommendations of the College Development Committee, is put up for Considerations and Approval in the Governing Body Meeting which normally convenes in the month of March for this purpose.

**Internal Audit:**

- The audit of accounts and submission of Quarterly returns of 24Q & 26Q tax returns are carried out quarterly.

**External Audit:**

- Annual External audit of accounts and procedures is done by the statutory auditor.
- Submission of income tax returns are carried out regularly each year.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1-gCytmtRJurW7tkaYVSgUxbSeIAYDIwE/view?pli=1">https://drive.google.com/file/d/1-gCytmtRJurW7tkaYVSgUxbSeIAYDIwE/view?pli=1</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Efforts are taken by the college to mobilize the resources using following means:

- The major source of institutional receipts is student's educational fees for meeting routine salary and non-salary expenses.
- Income from other sources is interest on fixed deposits, conduction of competitive and university examinations, consultancy etc.
- Records of Balance sheet for the last four years are made available in our college Library at SBPCOAD.
- Any shortfall/ deficit are managed by taking assistance from the Trust (PCET).

Institutional strategies and resource mobilization:

- Pimpri Chinchwad Education Trust demands budget allocation under various heads, well in advance, before the start of the financial year.
- Depending upon various activities like seminars, study tours, cultural, student activities, establishment expenses, various heads are defined.
- Some heads are already defined by the Trust.
- The broad heads are recurring and non-recurring expenses.
- Purchasing any kind of material required for the institute is processed by a systematic procedure.



- Institute has a systemic process for Reimbursement of any expenses according to trust office policies.
- Expenditures under various heads are done based on budget remaining under various heads, with permission of the CDC.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1W4n7b0giYmJBARkefMONdkjjcrNIKgNK/view">https://drive.google.com/file/d/1W4n7b0giYmJBARkefMONdkjjcrNIKgNK/view</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institute has initiated many internal quality practices long with implementation of the ISO 21001 Educational Organisations Management System (EOMS) since 2020 and has received the ISO 21001:2018 certification in March 2021, (TUV SUV, SOUTH ASIA PVT. LTD).

Practice No.1: Objectives of training and implementation of ISO

- ISO awareness training - Difference between ISO 9001 & 21001:2018
- Lectures to describe the principles of EOMS, how is the process approach (PLAN, DO, CHECK AND ACT)
- Awareness of the clauses of the EOMS 21001:2018 and if they are applicable to our organization SBPCOAD.
- Conducting an internal auditor's exam based on ISO 21001:2018..
- Certificate to SBPCOAD for implementation of EOMS(Educational organization management systems) in accordance with ISO 21001:2018

Practice No.2: Digitisation of Academic Process

- Digitisation of teaching process.
- Preparation of additional material through Academic Knowledge bank developed by the institute.
- Preparation of teaching learning notes and making them available through ERP
- Providing access to various journals via digital library which gives access to various portals which in turn helps student knowledge.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1AzUxepAYME6XD3e_x07UoKlCP3s_KhbE/view">https://drive.google.com/file/d/1AzUxepAYME6XD3e_x07UoKlCP3s_KhbE/view</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.
- Academic commencement of all years, various events, examination schedule, SPPU holidays, mid-term and end-term submission dates, Parents Teachers meeting (PTM) schedule is mentioned in the Academic Calendar.
- Feedback from students is also taken individually for respective subjects, which are taken twice in the complete term.
- Daily attendance with biometric records & SMS for parents.

- ERP system implementation from 2020-21 in all areas of the institute for proper tracking of teaching, attendance, performance record and administration.
- Automation of Admission Processes - Provision for online fee payment through ERP.
- Automation of Examination Processes through ERP.
- Remedial classes for students who required more guidance.
- Maintain high standards with researchers, academicians & various institutes which play an important role for overall development of Institute.
- National & International Study tours have been conducted annually.
- Guest lectures, Seminars, webinars, workshops and Industrial Interaction workshops are arranged throughout the year by va

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1ifVPwRW1m8QbgoFxso5vOymtchD3o9Ty/view?pli=1">https://drive.google.com/file/d/1ifVPwRW1m8QbgoFxso5vOymtchD3o9Ty/view?pli=1</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://drive.google.com/file/d/1Ffxi50xU1Ir9KmUPIEZfIP7tvdfFeZ0_/view">https://drive.google.com/file/d/1Ffxi50xU1Ir9KmUPIEZfIP7tvdfFeZ0_/view</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In the institute, Gender equity is about creating conducive learning and working environment. Our focus is to have good gender equity as well as to have a gender-neutral atmosphere for both students and faculty which assures equal opportunity to everyone.

The institute conducts regular gender equity promotion programs on topics such as health and hygiene, entrepreneur opportunities, and personal growth. Various infrastructure and supporting facilities are adopted at SBPCOAD for women as follows:

1. **Safety and Social Security:** The Campus has a robust Security system with multiple checks at entry points. There is 24x7 CCTV Surveillance throughout the campus. Students and visitors are allotted identity cards. The institute has also formed an anti-ragging committee and Prevention of harassment of Women Grievances Committee under University of Pune, which intends to solve problems of all girl students and the female faculties of the institute.
2. **Personal counseling and mentoring:** The Institute has a mentor-mentee system which helps effective resolution of the problems faced by students.
3. **Common Room:** There is a provision of separate 'Girls' and 'Boys' common rooms with attached toilets.
4. **Day care center for young children:** In the five km radius of

campus vicinity, there are lots of good day care with preschools facility are available.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1Ep461lP8qXCog8dEHRLmihcq8ld9YK1A/view">https://drive.google.com/file/d/1Ep461lP8qXCog8dEHRLmihcq8ld9YK1A/view</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1Rtb-61dlHWGdEB_xqaXn4m4oH7jU8g/view">https://drive.google.com/file/d/1Rtb-61dlHWGdEB_xqaXn4m4oH7jU8g/view</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

We SBPCOAD college always take very sensitive step towards environment practices to protect our nature and mother earth.

Following are the facilities which institutions are driving for the management of waste.

**Solid Waste Management:** Solid waste is first segregated as biodegradable and non-degradable waste and then handed over to PCMC. All administration spaces and classrooms are provided with adequate dustbins for dry waste disposal.

**Liquid waste management:** All the sewage generated in the campus is

collected, transported, and disposed of in the PCMC sewer Line.

**Biomedical waste management:** There are bins for collection of sanitary pads from all the female toilets in the institute. Bins are labelled with a red sticker for easy identification.

**E- Waste management:** As the Institute is just seven years old, we have no E-waste generated till date. Though institute has initiated the facility to collect E-waste for faculties and students if any. We will ensure that, it will properly hand over to the vendor who deal with E-waste disposal.

**Waste recycling system:** Organic waste like trees, plants are disposed of in the shredder machine within the campus. Through this process a good amount of manure is generated which is used for landscaping.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://www.sbspatilarchitecture.com/criteria-gallery-7.1.3.php">https://www.sbspatilarchitecture.com/criteria-gallery-7.1.3.php</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Students and faculties from different regions of India are part of the institute. We practice what we preach. This world is a mixed fabric of several cultures, civilizations and people and architectural education is the study of different region through the study of social and cultural aspects. Inclusion in the institute is through following measures.

Curriculum delivery: Throughout the academic curriculum, students learn different aspects in cultural and socio-economic development in architecture. In the academic world, students discover and learn about our own nation and as well as world outside through the various subjects like 'History of Architecture', 'Climatology' and 'Contemporary architecture', directly introduce them to the various geographic locations, cultures, and people.

Societal concern projects: Faculty and students contribute towards societal concern projects as extracurricular activity; here they imply their knowledge and skills to address the city's issues and sensitizing students towards social and socio-economic issues.

The institute initiatives in providing an inclusive environment for the students through the celebrating various events. The purpose of conducting such events is to inculcate the sense of harmony among students. A table showing various activities to increase consciousness about tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities.

Following days are celebrated in our Institutions :-

International Yoga Day



## Matrubhasha Diwas

## Cultural Day

## Independence Day

## Republic Day

## World Environmental Day

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

**Making students responsible citizen has been considered as responsibility of our Institute.**

The faculty believes in pedagogy that inspires students to contribute towards Nation through their profession. The students are sensitized towards villages which are real identity of a nation. The settlement studies are the opportunities where students learn cultural, geo graphical, social context of that area, which taught them about national obligation and social responsibility. Also, they learn how their profession can contribute towards these areas

Architecture of any area is the reflection of the people, culture, and life of it and hence there had been multiple occasions that students and Faculty of the institute had visited even the remotest areas of the nation, and the places of international importance over the globe.

On National days like Independence Day and Republic Day, college has always invited eminent guest speakers whose prominent works towards nation or as a citizen motivate the students.

The extracurricular activities of the students are also pertaining to the values, duties, and responsibilities towards Nation. There is numerous evidence to observe this sensitization through the involvement of students in donating blood, work for Swachh Bharat

Abhiyan, and through the donation for the benefits of society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**SR.NO**

**DAYS/ EVENTS**

**DATE**

**IMPORTANCE OF CELEBRATION**

1

## Republic Day

26th January

It helps to remember the formation of Constitution of India.

2

## International Women's Day

8th March

Celebration rejoices the social, economic, and political achievements of women all over the world.

3

## World Environment Day

5th June

Importance of this day is to spread awareness about the threat to the environment due to rising pollution levels and climate change.

4

## International Yoga Day

21st June

Celebration of this day helps to raise awareness worldwide of the many benefits of practicing yoga.

5

## Library Day

12th August

It helps students understand importance of books in academic life.

6

## Independence Day

15th August

It develops the sense of patriotism and helps remember the courage and sacrifice of our freedom fighters.

7

Teacher's Day

5TH September

It is celebrated to show our respect and gratitude towards our teachers.

8

World Architecture Day

First Monday of October

Celebrated to appreciate the great architectural works of the ancient and modern worlds and the super brilliant people who design them.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practices: No.1 and 2**

### 1. Title of the Practice:

1. Annual Architectural Exhibition of Students Work.
2. Conducting National and International Study Tour

### 2. Objectives of the Practice

1. In exhibitions, it is a chance to showcase student's hard work with the architectural fraternity.
2. In study tours, physically studying space offers the advantage of a multisensory experience, which improves knowledge of how space is organised.

### 3. The Context

1. Student interaction and exposure to their talent and creativity are both facilitated by these academic exhibitions.
2. As part of their architectural study tour, students visited and investigated several locations where they learned about diverse architectural facts.

### 4. The Practice

1. The Institute successfully organized exhibitions to display student works with distinguished guests.
2. The students visited and studied various Architectural landmarks in the Study Tour.

### 5. Evidence of Success

1. Numerous distinguished experts, academicians, parents, and new students visit our college's display to observe the high calibre of the architectural work.
2. Successful conduction and Documentation of the study tour to Rajasthan and Dehu in Academic year 21-22.

### 6. Problems Encountered and Resources Required

No problems encountered during the exhibition and study tour.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowering students to be competent and responsible architects and citizens of the country.

At SBPCOAD we believe in empowering the students with knowledge, values, skills, creative lateral thinking and also enable them to become entrepreneurs and successful Architects while safeguarding the global, societal and environmental issues with their innovative thinking and design.

We at SBPCOAD empower our students by facilitating them with pedagogy that benefits them as well as the educators.

1. We give students decision-making power and help in developing skills in the area of their curriculum.
2. We encourage Teacher participation in students' curricula and other activities.
3. We encourage meaningful technology use in the classroom.
4. We involve students in self and hands on experience and acquaint them with cultural diversity and architecture around the globe.
5. We give the students a voice and chance to display their talent through various forums to project their opinions and feedback.

By implementing all these strategies mentioned above students at SBPCOAD are motivated and encouraged to be good architects and better citizens of India. The vision of SBPCOAD is thus tried to be fulfilled with continuous academic efforts of teachers and relentless grasping of information by the students.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- As an affiliated institute the college follows the curriculum developed by the University for the Patterns 2015 and 2019.

#### Planning of Curriculum

- Based on the academic calendar of affiliating University, the Institute prepares its own academic calendar annually, which considers holidays, events and In-sem. exam schedule and adheres to the same.
- Referring the University curriculum structure, academic coordination team prepares weekly time table and assigns the workload to all the faculties.
- Teaching plans for each subject are being prepared by the subject faculty based on the University curriculum.

#### Delivery of Curriculum

- The Institute has facilities like well-designed ICT enabled classrooms, studios, e-resources for effective curriculum delivery.
- Theory lectures and studios are conducted as per the time table based on syllabus and teaching plans.
- Site visits, Case studies, market surveys, Expert and guest lectures are being conducted as a part of co-curricular activities.
- Academic coordination Team conducts the review of delivery status and monitors the CO/PO.

## Evaluation

- The teaching learning process is evaluated through the Progressive assessment conducted by subject teachers at different stages subject wise.
- In-semester examination, End semester examination for theory subjects and Sessional Exams are conducted as per the University Guidelines.
- Various analyses of the outcome are conducted and submitted to the examination team.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.sbpatilarchitecture.com/pdf/nac/aqar/111-AY-2021-22.pdf">https://www.sbpatilarchitecture.com/pdf/nac/aqar/111-AY-2021-22.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution adheres to the academic calendar

- The Institute, S.B.Patil College of Architecture follows the S.P.P.U (Savitribai Phule Pune University) Academic Calendar.
- The Institute prepares a college Academic calendar as per University calendar which specifies commencement and conclusion dates of each semester.
- The subject faculties prepare Teaching plans and Assessment plans as per the University curriculum, college time table and college Academic calendar.
- Class coordinators of respective classes prepare and share the In-semester examination schedule, Midterm submission, End Term submission schedules for all years as per University and college Academic calendar.
- Final sessional, viva and theory examinations are conducted



as per the University schedule and Guidelines.

**CIE (Continuous Internal Evaluation)**

- Regular, stage wise evaluation of progressive works, Midterm and End Term submission is done by the Subject faculties.
- Parents teachers meeting is conducted for discussion for progressive report and counseling of students for improvement.
- In-semester examination, End semester examination for theory subjects and Sessional Exams are conducted as per the University Guidelines.
- Results are declared on the University website through students log in and college webmail.
- Teaching faculties prepare individual subject result analysis.
- Exam department prepares overall result analysis and Toppers list at college level.
- The yearly report of all assessments is prepared and submitted to IQAC.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/file/d/lrp3nYPV3V7FwLXh-bIbHRXOlugDp2j94/view">https://drive.google.com/file/d/lrp3nYPV3V7FwLXh-bIbHRXOlugDp2j94/view</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for**

**C. Any 2 of the above**

**UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total**

**number of students during the year**

27

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

27

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

- The Institute has courses which integrates cross cutting issues relevant to Professional Ethics, Gender, Human Values and Environment and Sustainability in the curriculum

**Professional Ethics:**

- The governing body of architecture (Council of Architecture) COA, set up guidelines for professional duties, Professional Conduct, Professional Negligence, Professional Liabilities etc for Practising architects.
- Through the subject Professional Practice and the subject Practical Training students are made aware of these Professional Ethics.
- Through the subjects like Building Technology, Building Services Students are made aware of various codes and standards related to Architectural Practice.

**Gender Issues:**

- The subject Architectural Design conducted for First to Fifth year and the subject Universal Design conducted as electives, train the student to address the gender issues in architectural design.

**Human Values:**

- Students learn to practice human values like moral behaviour, integrity, honesty, time management, co-operation, respecting others, self-confidence, commitment to work, sharing, caring, kindness, courage while working on Architectural design projects and through subjects like humanities.
- Subjects like Project Management and Construction Management make students learn Leadership, Communication, Motivation, Conflict management, Time management, Teamwork etc.

**Environment and Sustainability:**

- Subjects like Climatology & Environmental Science make students learn about environmental issues, sustainable design, energy conservation, green buildings and green rating systems etc.
- Landscape design makes aware of sustainable site planning, rain water harvesting, solid waste management, passive climate control, etc.
- Elective topic Environment and Energy management make students understand Energy Policies, Water and Waste Management Technologies & Energy Management in Buildings.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

464

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.sbpatilarchitecture.com/pdf/naac/aqar/142-AY-2021-22.pdf">https://www.sbpatilarchitecture.com/pdf/naac/aqar/142-AY-2021-22.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**120**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**83**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our Institute follows below criterias to identify category of the student

1. First Year students who score 50% & above in NATA or JEE will be considered as advanced learners and below 50% are considered as slow learners.

2. For 2nd to 5th year students, who score 60% & above in the end term examination are considered as advanced learners and below it as slow learners.

**For Slow Learners:**

Special guidance or extra classes are arranged for the slow learners. Problem solving sessions conducted for technical subjects, like TOS, technical drafting for BCM, AGD is provided. Book bank, extra books & university examination question papers are provided to the students.

**For Advanced Learners:**

Advanced Learners are encouraged to participate in inter & Intra college Design, thesis & Quiz competitions. They are encouraged to write research papers, essays. Students are selected to work on the various committees & bodies of the college.

Group activities like Industrial visits, settlement studies, site visits, case study visits, market surveys, and architecture study tours provide motivation to slow learners, to upgrade themselves. Institute also implemented a mentor- mentee scheme to resolve the student's issues related to academics and other.

File Description	Documents
Link for additional Information	<a href="https://drive.google.com/file/d/1BRBq01h9X_SgvZ8Fq4dRxKhVvMPpSBPe6/view">https://drive.google.com/file/d/1BRBq01h9X_SgvZ8Fq4dRxKhVvMPpSBPe6/view</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
464	41

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning, Participative learning and Problem solving methodologies are the holistic approach towards leanings.

1. Experiential learning is an engaged learning process where students "learn by doing". Students perform various activities such as construction yard activity where students experienced various building elements on site, settlement study; site visits of the completed site or an ongoing site. Students perform various experiments in climatology lab, material museum, carpentry workshop, environmental lab.

2. Participative Learning provides students with an opportunity to gain professional values, knowledge, and skills, which include group study, group presentations, inter college competitions related to architecture. While doing case studies student understand the various aspects of designing and construction style, design requirements for particular design problems stated in the syllabus. Students develop a basic understanding of the relationship of materials to construction systems by doing market surveys in groups. Institute collaborates with other colleges as well as experts in the field.

3. Problem solving methodology is adopted for the students where they faced problems in calculations and technical aspects of



drafting in subjects like Theory of Structure, Site survey and analysis, Quantity surveying and leveling, Building Construction & Material, Working Drawings, Architectural Graphics & Design faculties resolve their problems by guiding them.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1g4l3ZxAIp7jD8dm0X_SYxZHmvtW8R-rZ/view">https://drive.google.com/file/d/1g4l3ZxAIp7jD8dm0X_SYxZHmvtW8R-rZ/view</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In view of this, teachers of the institute use ICT enabled tools for teaching and learning processes.

- Teachers are acquainted with online teaching and learning processes, where teachers use online teaching modes like Google classroom, Google meet, ERP, Zoom meeting etc.
- Teachers use the ERP system to keep a record of day to day teaching.
- Teachers use Notepad whose screen is directly shared to students while explaining problems related to various subjects.
- Classrooms are equipped with the facility of Computer, projector, Screen arrangement for their audio-visual presentations and learning.
- Classrooms are provided with Local Area Network (LAN) which allows teachers to access the Internet.
- Wi-Fi facility is available in the campus that ensures use of Internet for ICT learning by the teacher as well as the student.
- Each teacher is provided with a dedicated seating arrangement with a desktop computer and has an Internet facility which they use for enhancing their skills of teaching and learning.

- The Library has its own electronic setup for ICT learning by the students.
- The Library has 10 computers that have access to the Internet, eBooks, e-Journals and other learning processes.
- Students and teachers get a Login Id and password to access the Internet.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.sbpatilarchitecture.com/pdf/nac/aqar/232-AY-2021-22.pdf">https://www.sbpatilarchitecture.com/pdf/nac/aqar/232-AY-2021-22.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At present the institute has 2 different syllabus patterns, namely 2015 and 2019 pattern. Both are credit based.

2015 Pattern is applicable for the students currently studying in fourth and fifth years.

2019 pattern is applicable to first, second & Third year students.

**Mechanism of Internal Assessment:**

The institute regularly practices continuous evaluation through internal Assessments.

**Transparency in internal assessment:**

1. Students are given information about lecture and assessment schedules through timetables, university circulars & Academic calendar.

2. Assessment Outcome & corrections are discussed with students after evaluation.

3. Student progress regarding assessment is communicated to parents in Parent Teacher Meeting after mid-term assessment.

**Robustness in internal assessment:**

CEO and internal supervisor are informed of the final schedule of In-semester examination as per SPPU to the students and faculties.

Academic coordinator & Subject faculty follows the assessment plan, teaching plan & Academic calendar for supervise the assignment submission and checking.

With prior notice and as per teaching plan students are informed for Midterm , end term submission & in semester examination.

**Frequency and mode:**

In-semester examination is conducted in the 7th to 8th week of semester.

Mid-term submission and evaluation is conducted after the

insemester examination during 8th to 10th week of the semester.

Studio/ assignment Schedule is communicated to students through a teaching & assessment plan by the class teacher.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1WjVbN5JMkSfeSu5X1OVwelWUEggyE8cL/view">https://drive.google.com/file/d/1WjVbN5JMkSfeSu5X1OVwelWUEggyE8cL/view</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

**In-Sem examination:**

In-Sem examination is scheduled as per the Academic calendar in 7th to 8th weeks of the semester.

Respective class coordinators communicate about the schedule to the students.

Paper setting for the Insem examination is done by subject faculty.

Subject faculties decide the format for Insem examination

In offline mode the subject faculty does the supervision, for online mode proctoring is provided on ERP portal for ethical practices & maintaining the record of attendance and mark list.

**For End Term Examination:**

For End Term Examination students get personal login-in I'd from University

Students can register their grievances to the exam section of SPPU university website.

Students are allowed to raise their grievances through online mode only for the Theory paper of University Examination and can call for the photocopy. Students can apply or challenge for the re-evaluation as per directions of affiliated university.

The result of the re-evaluation is submitted by the University to

the student directly through their login only. If there are any changes after Re-evaluation University will send the college updated College Ledger in which detail marks are mentioned.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://drive.google.com/file/d/1ylK9AYV3Plt2a-gUjU2YMxA7TcAJA-n/view">https://drive.google.com/file/d/1ylK9AYV3Plt2a-gUjU2YMxA7TcAJA-n/view</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Institute has reviewed course outcome statements and slight modifications made to include the blooms taxonomy expectations. These Course Outcomes statements are prepared by every faculty and reviewed by the academic team and the Principal. After approval of these statements in the College Development Committee these statements are followed during the continuous evaluation process (CIE) and semester end evaluation (SEE). The CIE and SEE then form the basis for the determination of the attainment.

- Statements of the Program Outcomes discussed and reviewed during the IQAC meeting.
- Statements of Vision, Mission, and Program Outcomes then disseminated through website and display to communicate with Students & teachers.
- Faculty participates in the syllabus implementation programme conducted by BOS members of the University for New Syllabus Pattern 2019. During the training guidance provided regarding the statements of Program Outcomes.
- Academic Team and Principal Conducts the meeting to discuss the draft statements of Course Outcomes prepared by the course faculty and finally approved by the Academic team and Principal.
- Statements of Vision and Mission are displayed at various locations including the office of head of institution.
- Statement of Vision, Mission, PO and CO is the part of the

course file prepared by an individual teacher.

- Institute heads and other authorities communicate these statements during various internal presentations / workshops / seminars etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://drive.google.com/file/d/1xLq-X5Px6qaG20SS7GDji0pWHz2W4haK/view">https://drive.google.com/file/d/1xLq-X5Px6qaG20SS7GDji0pWHz2W4haK/view</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Teachers discuss the course outcome statements with the students at the start of the course delivery.
- The level of mapping of CO and PO is then decided on the scale of 1 to 3
- If PO contribution is less than 30% then the mapping is at the level of 1, If it is more than 60% then the mapping is at the level of 3, else it is at the level of 2
- CO map for each Evaluation of class test / practical / studios / visits / projects/insem Examination.
- Individual course teachers calculate the CO attainment (Direct) through the CIE records.
- After declaration of the University results, the individual course teacher calculates the CO attainment through SEE records. All CO are considered to be attained at the same level through University examination.
- Combined CO attainment then calculated as a weighted average sum of CIE and SEE. 70% weight is considered for SEE and 30% for CIE

- CO attainment for the course is then used for the determination of PO attainment of each course.
- PO attainment of each course is then tabulated and the average of all courses is then taken as the PO attainment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://drive.google.com/file/d/115ixvluSC6q-Edb98_kXOLsMwoNckX9X/view">https://drive.google.com/file/d/115ixvluSC6q-Edb98_kXOLsMwoNckX9X/view</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

78

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://drive.google.com/file/d/1RkfsWBL-Nhy0R65OfsxEevusrqeNiU7V/view">https://drive.google.com/file/d/1RkfsWBL-Nhy0R65OfsxEevusrqeNiU7V/view</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sbpatilarchitecture.com/pdf/naac/agar/271-AY-2021-22.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research



<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil
<b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>	
7	

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Student's Social Club of SBPCOAD conducted "Shasan Aaplya Dari" campaign Government Ashram School, Vadeshwar where they

helped the villagers in generation, alteration of Government official documents like Ration card, Adhar card etc. The club also arranged for Vaccination drive in PCCoE campus for COVID 19 vaccine dose.

Our faculty Associate Professor Ar. Ajay Harale conducted career guidance seminar for students from 11th and 12th in Ahemednagar. Such interaction creates awareness about Architecture field in the aspiring students.

The college was also selected as an exam centre by the Railway Police department and by the commissioner of Police to conduct their admission exams. This is because of the location, security, infrastructure, manpower and positive attitude of our entire staff members to help the government without any remuneration.

A team of Architects from SBPCOAD under the guidance of our Principal Dr. Mahendra Sonawane proposed a landscape design at ganesh lake in order to conserve the existing wetland and have maximum utilization of land in an effective way.

Ar. Megha Sharma an Urban Designer is one of our faculty member. She was an active member in redesigning the paths on Sus-Pashan link road. For all the dedicated work, she was felicitated by Pune Municipal Corporation. This street development was also visited by Honourable Minister Shri. Devendra Fadnavis.

In another way to help the neighbourhood, the students of SBPCOAD participate in these activities have helped the students to closely witness the ground reality and understand the importance of social help.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1DI0JLOp7CE8lLa10T5Jh5I_CCV_eq7Uw/view">https://drive.google.com/file/d/1DI0JLOp7CE8lLa10T5Jh5I_CCV_eq7Uw/view</a>
Upload any additional information	<a href="#">View File</a>

### **3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

5

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

460

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

16

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

14

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College building functioning with around 10500 square meters floor area. The building infrastructure fulfils and exceeds the CoA norms.

The infrastructure & learning resources includes

- Well-equipped 13 studios & 6 classrooms / lecture rooms dedicated with ICT facilities
- Material museum, exhibits samples and catalogues of various building construction materials.
- Various Labs like Environmental and climatology lab, Surveying lab, Model making & carpentry lab, Electrical and lighting lab, Computer lab equipped with all necessary equipment.
- Exam room, 5 staff rooms, Principal Cabin, Administration office up to date with digital equipment, intercom, storage space for files and records and spacious waiting area for visitors.
- Adequate Male & female toilets and drinking water facilities, available on each floor.
- Well-equipped digital and conventional library with ILMS facility, consisting of a wide collection of national-international books.
- The campus facilities include Boys and Girls Hostel, Mess, Canteen, ATM, stationery shop, Gymnasium, Various sports ground, CCTV & Security system.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sbpatilarchitecture.com/criteria-gallery-4.1.1.php">https://www.sbpatilarchitecture.com/criteria-gallery-4.1.1.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Following represents the summary of Institutes facilities:

1. Facilities for cultural Activities

1. AC Multipurpose Hall for Cultural Events
2. Modernized sound system
3. Seating capacity of 750
4. Facility of Special Lighting

2. Facilities for sports

1. Central facility for various sports
2. Carom, Chess, Table Tennis, Board games
3. gym
4. yoga

Under the physical education department, the campus provides a large Playground for outdoor sport games. Capacity of more than 2000 students can be accommodated and hence large gatherings can be planned. Institute aims at providing a safe and healthy outdoor atmosphere for the students with well-appointed Basketball court, Volleyball court, and open gym area etc.

Institute prides itself on its stationed Multipurpose Hall of 491.59 sq.m. Area equipped with state-of-the-art technology to escalate the student's talent. The area is used as Auditorium to initiate students to have joint studios, seminars, workshops, cultural, induction programs, etc. Multipurpose hall is also used for yoga & indoor physical training activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sbpatilarchitecture.com/criteria-gallery-4.1.2.php">https://www.sbpatilarchitecture.com/criteria-gallery-4.1.2.php</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

21

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

21

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1KT2fVvVzYUc02UNeAkh1rU4_drEfvYbZ/view">https://drive.google.com/file/d/1KT2fVvVzYUc02UNeAkh1rU4_drEfvYbZ/view</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

32

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>



## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

#### Library Collection:

- Library is well equipped in print as well as digital resources. Holds the collection of 3207 books including 1409 titles, which includes Reference Books, Text Books, Syllabus Books, Standards, Council of Architecture published Books, Monographs.
- Periodical section has collection of 6 International, 14 National Journals & Magazines.
- Library has fully automated with Radio Frequency Identification System (RFID) & KOHA software

#### Library Services & Facilities:

- Library provides Circulation Service, Reference service, Current Awareness Service, Selective Dissemination of information Service, New Arrival display, Question bank & Newspaper Clipping service to the users.
- To motivate & assist the slow learner, (PWD) People with Disability & needy user's library has initiated book bank facility.

#### Institutional Membership:

- Has institutional membership of Intach, Delnet, K-Hub Architecture E-library, Jaykar Library (SPPU), NPTEL Local Chapter & NDLI Club.

#### Details of the various sections in the library

- Stack Area: Books are classified by DDC 23rd editions and arranged subject wise, stacked in this section.
- Reading Area: Seating capacity of reading hall is 100 students.

- **Digital Library:** Digital library is having 10 computers along with reprography, printing and scanning facility, e-resources, CD's.

**Resource Sharing:** Students & Staff Members can access PROQUEST e-Book Central, Science Direct & I-EEE databases in the digital Library & Computer lab Section of the institute.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://drive.google.com/file/d/12PdKylAvI1WIM8N5pf7MKHJoOtFgcJp1/view">https://drive.google.com/file/d/12PdKylAvI1WIM8N5pf7MKHJoOtFgcJp1/view</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**5.42**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

61

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

S. B. Patil College of Architecture & Design has scaled up the ICT infrastructure, switching capabilities and implemented the latest Wi-Fi access every year. The college has very high-end ICT facilities.

**ERP Software:** The College has implemented e-solution software EDUPLUS campus ERP for its academic activities. All the teachers and students have access for the successful operation of classes through these facilities.

All studios, Classrooms & Labs are 100 % ICT enabled.

**Well maintained Computers:** The College has its well-equipped computer lab with Total Number 55 computers with all the computing facilities and UPS backup. The specified software like AutoCAD, Photoshop, sketch up, rhino, etc. are installed with the licensed copies & updated with latest version available.

**Internet Facility:** College has 100 mbps dedicated internet bandwidth & wired as well as WI-FI connectivity.

**CCTV Monitoring:** College has a surveillance room on the ground floor for CCTV monitoring as more than 150 surveillance cameras are installed in the institute.

**IT Maintenance:** The computers and their accessories are maintained by technical staff in labs. The analyst takes care of all services with the assistance of Computer Operators and lab attendants.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/14RVhr557NxFxh3LKkFvO55TRZBplFWcR/view">https://drive.google.com/file/d/14RVhr557NxFxh3LKkFvO55TRZBplFWcR/view</a>

#### 4.3.2 - Number of Computers

121

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

56

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Overall maintenance of the campus is taken care of by the campus management. Infrastructure committee takes care of academic infrastructure and facilities at institute level.

Infrastructure maintenance is carried out by following major teams,

a) Infrastructure Portfolio-Mechanical Maintenance, Civil Maintenance of Academic facilities

b) Computer lab in charge- Computer-Software and hardware maintenance.

c) Laboratories and Material museum- Portfolio In charge

These Teams have defined objectives to ensure regular upkeep and maintenance of all facilities. Preventive maintenance. schedules are prepared and monitored.

PCET Maintenance Committee are in charge of Following maintenance.

A) Electrical Maintenance: This committee is responsible for maintenance of all electrical fittings, panels, equipment, wiring, earth pits in the campus.

B) Generator Back-Up - Generators Adequate power backup is ensured for smooth conduction of academic and administration activities through two generators having capacity 125 KVA each in case of power failure.

C) Civil Maintenance- The civil maintenance work is monitored by the civil supervisor and civil engineer appointed by PCET.

D) Fire and Safety-Adequate safety measures have been taken to ensure the safety in case of fire.

E) Barrier Free Campus-The campus is barrier free and institution-initiated steps as per Persons with Disabilities Act 1995 and/or Guidelines on accessibility laid out by the office of the Chief Commissioner of Disabilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1EwrPggrHeRA7y-4xEikCfS_1vvbv4F6m/view">https://drive.google.com/file/d/1EwrPggrHeRA7y-4xEikCfS_1vvbv4F6m/view</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

253

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://www.sbpatilarchitecture.com/pdf/naac/aqar/513-AY-2021-22.pdf">https://www.sbpatilarchitecture.com/pdf/naac/aqar/513-AY-2021-22.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

209

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

209

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>A. All of the above</b></p>
--	-----------------------------------

File Description	Documents
<p>Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee</p>	<p><a href="#">View File</a></p>
<p>Upload any additional information</p>	<p><a href="#">View File</a></p>
<p>Details of student grievances including sexual harassment and ragging cases</p>	<p><a href="#">View File</a></p>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**14**

File Description	Documents
<p>Self-attested list of students placed</p>	<p><a href="#">View File</a></p>
<p>Upload any additional information</p>	<p><a href="#">View File</a></p>

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

**5**

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File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Institute has formed student's council and various committees to engage in a structured partnership with teachers, students and management in the operation. These committees facilitate a platform for students for participation in various decision making, academic and administrative committees, so that the academic environment is pleasant for themselves. Also our college students conducts and participates in various co-curricular & extra-curricular activities such as; Student representatives are nominated for Internal Quality Assurance Cell (IQAC) & CDC, who participate in the decisions regarding the quality initiatives of the institute. The Student Council elected to represent the fellow students for organizing events and also building a bridge between the faculty members, administrative staff and students. All classes have a Class Representative System which ensures timely dissemination of information regarding events, examinations, and even learning material. NSS Encouraged in the institute enabling the student to participate in service activities like organizing donation camps, rural health & sanitation, adult education and environmental awareness camps in the neighboring areas as a social responsibility. Also various events are conducted in the college which provides an interaction amongst students and all other staff members like Tree Plantation, Yoga Day and Wall Painting or volunteering events.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/17b6p3bvmc84YBA6a4weOp9O0lHN9RgBs/view">https://drive.google.com/file/d/17b6p3bvmc84YBA6a4weOp9O0lHN9RgBs/view</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has 'SBPCOAD Alumni Association' registered under the Societies of Registration Act. 1860, the Registration No. being 1192 of 2021. There is an active alumni who is working to build a strong alumni base that contributes significantly.

SBPCOAD Alumni Association's the first governing body comprises of nine members i.e. President, Secretary, Treasurer, Coordinators, Student Member

The details of the contribution extended by Alumni Association for the growth and academic development of the college in the area:

1. Submission of feedback in respect to curriculum, teaching, research and extension activities.
2. Participation of Alumni to the extension activities organized in the Institute.
3. Guidance and Counseling to the students about their future careers.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1lweA4R6rLivZ6rhB8DnmG3aSIMqaGXSY/view">https://drive.google.com/file/d/1lweA4R6rLivZ6rhB8DnmG3aSIMqaGXSY/view</a>
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>E. &lt;1Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Perspective plan goals:**

The Institute has a prolonged Perspective plan for its future development for the financial year 2021-2026.

- Upgradation of all the circulation areas with creative art forms.
- Skill development programs to be initiated for softwares like AutoCAD, Sketch Up, Photoshop, CorelDraw, Revit, etc.
- To acquire more projects under the Architectural Design cell under the guidance of Principal Sir including interested faculties & students.
- To promote Research Paper publication under UGC journals & encourage participation of faculties in Research Conferences held at National & International levels.
- To conduct Alumni meet after every 6 months for them to share their experiences and knowledge to students and collect funds from Alumni students.
- Organize Architectural Study Tours for all students at

National & International levels for better exposure to various Architectural projects (Historical & Modern).

- Heritage documentation of historic monuments and its publications.
- Conducting visits and interactions with building industries for better exposure to students.
- To acquire more funds & grants from government & non-government bodies, individuals and philanthropies.
- Under welfare, promote awareness of education programs in Architecture, NSS, more social work etc.
- Registration of Patents and Copyrights.
- Promote winter schools and summer schools concept in SBPCOAD.
- Promote more Faculty Development Programs for better education system and personality development.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1jKH9Y-bRMj89oVE3hHmruFdEWgrJ5q0X/view">https://drive.google.com/file/d/1jKH9Y-bRMj89oVE3hHmruFdEWgrJ5q0X/view</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The firm belief in practicing effective leadership, where the concern is regarding enactment of various institutional practices such as decentralization and participative management, has brought amelioration to the Institute.

As per the perspective plan goals discussed in the 5th CGB Meeting (or 13th CDC Meeting) dated 6th April 2021 for the financial year 2021-22, an estimated desired budget was proposed & discussed with the management to achieve the desired targets.

Following points were addressed regarding the perspective plan goals in the meeting for the year 2021-22:

- Academic Knowledge Bank (AKB) facility rooted in the last year has been augmented this current financial year by its exemplary display in college corridors. This activity recently received an appreciation letter by the CoA President Ar. Habeeb Khan during the CoA inspection.
- To acquire projects & execute them under the Architectural Design Cell, that works for various Architectural, Landscape & Interior Design proposals; voluntarily led by a team of teaching faculties & students under the mentorship of Principal Sir.
- Formation of Heritage Cell (Club) as per CoA norms which includes site visits, architectural documentation & comprehensive proposals of various tangible & intangible heritage & its architectural significance.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1z9SdcUMik6kKY7o6rIz15_o0z72PVJ93/view">https://drive.google.com/file/d/1z9SdcUMik6kKY7o6rIz15_o0z72PVJ93/view</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. To enrich teaching learning processes.

- To stimulate interaction with professionals from various fields.
- To encourage students and faculties to participate in various Architectural competitions.
- To have an academic audit.
- To enforce an academic calendar.

2. To nurture value-based, creative and critical learning.

- To develop a bank of creative exercises.
- To document heritage structures.

3. Holistic development of students.

- Inculcating a value system in students.
- Personality grooming sessions.
- Developing leadership qualities in students through various activities.
- Guiding the students in defining their career goals.

4. To enhance the academia industry/organizations interface.

- Organize various activities for extending relations with industries.
- Signing MOU with organizations/corporate/industry to exchange the knowledge and expertise in relation to Architecture.
- Formation of Design Cell

5. Implement/ Embrace good governance.

- Participatory approach.
- Valuing the opinion of every stakeholder.
- Developing infrastructure.

6. Expansion and Growth of Institution

- To increase intake of students.
- Launching of additional courses.

- Expansion and development of Infrastructure

## 7. Strong Linkages with Alumni

- To foster ties with Alumni for strong networking.
- Formation of Alumni association, participation and registration
- Leverage for guest lecturers/internships/placements/training/ entrepreneurship
- Exploring Contributions of Alumni

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.sbpatilarchitecture.com/pdf/nac/aqar/621-AY-2021-22.pdf">https://www.sbpatilarchitecture.com/pdf/nac/aqar/621-AY-2021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organization's structure consists of College Governing Body, College Development Committee, Principal, other institutional Committee, Alumni which consist of student representatives and faculty representatives, Administrative section

- The Governing Body of the Institute provides an overall guidance to the Institute within the purview of the statutes and guidelines of Savitribai Phule Pune University (SPPU) to which the Institute is affiliated.
- College Development Committee :

The College Development Committee (CDC) was formed as per Section 85 of Maharashtra University Act, 1994. Meetings of CDC are held



thrice in a year to suggest, make recommendations, and take periodic review for overall development of the institute.

- The Principal takes recommendations of the Local management committee duly approved by the Governing body as major inputs and is responsible to execute the decisions of the management. Principal with Internal Quality Assurance Cell,. Service rules :

Service rules are followed as per SPPU and COA rule book for teaching and non-teaching staff.

- Recruitment :Teaching staff is appointed through a selection committee appointed by SPPU and COA and PCET norms. For appointment of non-teaching staff PCET recruitment policy is followed.
- Promotional policies: Teaching and Non-teaching promotions and increments are totally governed by PCET recruitment and promotion policy.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1jVmcMTV1O6fts_pn6s808ng6h_agm4TZ/view">https://drive.google.com/file/d/1jVmcMTV1O6fts_pn6s808ng6h_agm4TZ/view</a>
Link to Organogram of the Institution webpage	<a href="https://www.sbpatilarchitecture.com/pdf/nac/aqar/622-AY-2021-22.pdf">https://www.sbpatilarchitecture.com/pdf/nac/aqar/622-AY-2021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has effective welfare measures for teaching and non-teaching staff.

- Leaves for Coronavirus (COVID-19) Institute policy.
- Encouraging faculty for attending / presenting papers at National & International Seminars & Conferences also for Council of Architecture - Teachers Training Program (COA-TTP).
- Faculty development programs (FDP) for teaching and non-teaching staff members.
- Gratuity for all teaching and non-teaching staff after completion of 5 years.
- Winter & summer vacations are provided to the teaching staff.
- Provision of Maternity leaves for ladies staff
- Medical leave of Half pay of 20 days or Full pay of 10 days for all the Regular staff is given after the completion of the Probation period.
- Provision of On Duty to all Teaching and Non-teaching staff.
- Internet and free WiFi facilities which are made available

on campus for all the Teaching and Non-teaching staff members.

- Stationary shop and Photocopy machine, ATM at campus.
- Uniform provided for peon staff.
- Transport facility for teaching and non-teaching staff.
- Study Tours: Exposure to National and International architecture through various study tours for faculty and students to broaden their minds and horizon.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1yQXfHokaK0FoIw6AUhn7_goxk1U2uZ9E/view?pli=1">https://drive.google.com/file/d/1yQXfHokaK0FoIw6AUhn7_goxk1U2uZ9E/view?pli=1</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

19

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**126**

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**The college has a Performance Appraisal Report for teaching and nonteaching staff which is assessed at the end of each Academic year. The various parameters for staff members are assessed under different categories.**

- The performance is measured based upon giving due weightage for Academic Performance Index (API), Institutional Development Index (IDI) and Research and Professional contribution Index (RPCI) which is reviewed by API Coordinator and further by Principal.
- Key Result Area's (KRA) which includes performance is measured upon job descriptions, roles and responsibilities, contribution for betterment of the institute.
- Self-Assessment Form
- Critical behavioural attributes to be filled by assessing officer
- Remarks of reviewing office

On the basis of Appraisal form filled by all teaching and non-teaching staff members the result of appreciation is in the form of raise in salary, promotion, incentives etc. All the Appraisal form documents of both the teaching and non-teaching staff are confidential and under the custody of reviewing officer.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1dZpL1fSIegah57FtS2XIMQulsAKquw3M/view">https://drive.google.com/file/d/1dZpL1fSIegah57FtS2XIMQulsAKquw3M/view</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Following is the process which is followed to prepare and allocate the budgets for the institute,

Budget preparation and its allocation:

- Considering the requirements for next Academic Year, Natural Growth in Students Intake, expected Receipts through Fees and previous Year's actual Expenses, the

Budget for the next Financial Year is prepared.

- This Budget is put for Discussion, Review, Suggestions and Recommendations in the Meeting of the Local Managing Committee.
- The Budget, after recommendations of the College Development Committee, is put up for Considerations and Approval in the Governing Body Meeting which normally convenes in the month of March for this purpose.

**Internal Audit:**

- The audit of accounts and submission of Quarterly returns of 24Q & 26Q tax returns are carried out quarterly.

**External Audit:**

- Annual External audit of accounts and procedures is done by the statutory auditor.
- Submission of income tax returns are carried out regularly each year.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1-gCytmtRJurW7tkaYVSgUxbSeIAYDIwE/view?pli=1">https://drive.google.com/file/d/1-gCytmtRJurW7tkaYVSgUxbSeIAYDIwE/view?pli=1</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Efforts are taken by the college to mobilize the resources using following means:

- The major source of institutional receipts is student's educational fees for meeting routine salary and non-salary expenses.
- Income from other sources is interest on fixed deposits, conduction of competitive and university examinations, consultancy etc.
- Records of Balance sheet for the last four years are made available in our college Library at SBPCOAD.
- Any shortfall/ deficit are managed by taking assistance from the Trust (PCET).

Institutional strategies and resource mobilization:

- Pimpri Chinchwad Education Trust demands budget allocation under various heads, well in advance, before the start of the financial year.
- Depending upon various activities like seminars, study tours, cultural, student activities, establishment expenses, various heads are defined.
- Some heads are already defined by the Trust.
- The broad heads are recurring and non-recurring expenses.
- Purchasing any kind of material required for the institute is processed by a systematic procedure.

- Institute has a systemic process for Reimbursement of any expenses according to trust office policies.
- Expenditures under various heads are done based on budget remaining under various heads, with permission of the CDC.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1W4n7b0giYmJBArkefMONdkjjcrNIKgNK/view">https://drive.google.com/file/d/1W4n7b0giYmJBArkefMONdkjjcrNIKgNK/view</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institute has initiated many internal quality practices long with implementation of the ISO 21001 Educational Organisations Management System (EOMS) since 2020 and has received the ISO 21001: 2018 certification in March 2021, (TUV SUV, SOUTH ASIA PVT. LTD).

### Practice No.1: Objectives of training and implementation of ISO

- ISO awareness training - Difference between ISO 9001 & 21001:2018
- Lectures to describe the principles of EOMS, how is the process approach (PLAN, DO, CHECK AND ACT)
- Awareness of the clauses of the EOMS 21001:2018 and if they are applicable to our organization SBPCOAD.
- Conducting an internal auditor's exam based on ISO 21001:2018..
- Certificate to SBPCOAD for implementation of EOMS(Educational organization management systems) in accordance with ISO 21001:2018

### Practice No.2: Digitisation of Academic Process



- Digitisation of teaching process.
- Preparation of additional material through Academic Knowledge bank developed by the institute.
- Preparation of teaching learning notes and making them available through ERP
- Providing access to various journals via digital library which gives access to various portals which in turn helps student knowledge.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1AzUxepAYME6XD3e_x07UoKlCP3s_KhbE/view">https://drive.google.com/file/d/1AzUxepAYME6XD3e_x07UoKlCP3s_KhbE/view</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.
- Academic commencement of all years, various events, examination schedule, SPPU holidays, mid-term and end-term submission dates, Parents Teachers meeting (PTM) schedule is mentioned in the Academic Calendar.
- Feedback from students is also taken individually for respective subjects, which are taken twice in the complete term.
- Daily attendance with biometric records & SMS for parents.

- ERP system implementation from 2020-21 in all areas of the institute for proper tracking of teaching, attendance, performance record and administration.
- Automation of Admission Processes - Provision for online fee payment through ERP.
- Automation of Examination Processes through ERP.
- Remedial classes for students who required more guidance.
- Maintain high standards with researchers, academicians & various institutes which play an important role for overall development of Institute.
- National & International Study tours have been conducted annually.
- Guest lectures, Seminars, webinars, workshops and Industrial Interaction workshops are arranged throughout the year by va

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1ifVPwRW1m8QbgoFxs05vOymtcHD3o9Ty/view?pli=1">https://drive.google.com/file/d/1ifVPwRW1m8QbgoFxs05vOymtcHD3o9Ty/view?pli=1</a>
Upload any additional information	<a href="#">View File</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://drive.google.com/file/d/1Ffxi50xU1Ir9KmUPIEZfIP7tvdfFeZ0_/view">https://drive.google.com/file/d/1Ffxi50xU1Ir9KmUPIEZfIP7tvdfFeZ0_/view</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In the institute, Gender equity is about creating conducive learning and working environment. Our focus is to have good gender equity as well as to have a gender-neutral atmosphere for both students and faculty which assures equal opportunity to everyone.

The institute conducts regular gender equity promotion programs on topics such as health and hygiene, entrepreneur opportunities, and personal growth. Various infrastructure and supporting facilities are adopted at SBPCOAD for women as follows:

- 1. Safety and Social Security:** The Campus has a robust Security system with multiple checks at entry points. There is 24×7 CCTV Surveillance throughout the campus. Students and visitors are allotted identity cards. The institute has also formed an anti-ragging committee and Prevention of harassment of Women Grievances Committee under University of Pune, which intends to solve problems of all girl students and the female faculties of the institute.
- 2. Personal counseling and mentoring:** The Institute has a mentor-mentee system which helps effective resolution of the problems faced by students.
- 3. Common Room:** There is a provision of separate 'Girls' and 'Boys' common rooms with attached toilets.

4. Day care center for young children: In the five km radius of campus vicinity, there are lots of good day care with preschools facility are available.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1Ep461lP8qXCoq8dEHRLmihcq8ld9YK1A/view">https://drive.google.com/file/d/1Ep461lP8qXCoq8dEHRLmihcq8ld9YK1A/view</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1R_tb-61dlHWGdEB_x_qaXn4m4oH7jU8g/view">https://drive.google.com/file/d/1R_tb-61dlHWGdEB_x_qaXn4m4oH7jU8g/view</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We SBPCOAD college always take very sensitive step towards environment practices to protect our nature and mother earth.

Following are the facilities which institutions are driving for the management of waste.

**Solid Waste Management:** Solid waste is first segregated as biodegradable and non-degradable waste and then handed over to PCMC. All administration spaces and classrooms are provided with adequate dustbins for dry waste disposal.

**Liquid waste management:** All the sewage generated in the campus is collected, transported, and disposed of in the PCMC sewer Line.

**Biomedical waste management:** There are bins for collection of sanitary pads from all the female toilets in the institute. Bins are labelled with a red sticker for easy identification.

**E- Waste management:** As the Institute is just seven years old, we have no E-waste generated till date. Though institute has initiated the facility to collect E-waste for faculties and students if any. We will ensure that, it will properly hand over to the vendor who deal with E-waste disposal.

**Waste recycling system:** Organic waste like trees, plants are disposed of in the shredder machine within the campus. Through this process a good amount of manure is generated which is used for landscaping.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://www.sbpatilarchitecture.com/criteria-gallery-7.1.3.php">https://www.sbpatilarchitecture.com/criteria-gallery-7.1.3.php</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for**

A. Any 4 or All of the above

<p><b>greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol>	
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b>  <b>1.Green audit 2. Energy audit</b>  <b>3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b>  <b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies</b></p>	<p><b>A. Any 4 or all of the above</b></p>
--	--

of reading material, screen	reading
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Students and faculties from different regions of India are part of the institute. We practice what we preach. This world is a mixed fabric of several cultures, civilizations and people and architectural education is the study of different region through the study of social and cultural aspects. Inclusion in the institute is through following measures.

**Curriculum delivery:** Throughout the academic curriculum, students learn different aspects in cultural and socio-economic development in architecture. In the academic world, students discover and learn about our own nation and as well as world outside through the various subjects like 'History of Architecture', 'Climatology' and 'Contemporary architecture', directly introduce them to the various geographic locations, cultures, and people.

**Societal concern projects:** Faculty and students contribute towards societal concern projects as extracurricular activity; here they imply their knowledge and skills to address the city's issues and sensitizing students towards social and socio-economic issues.

The institute initiatives in providing an inclusive environment for the students through the celebrating various events. The purpose of conducting such events is to inculcate the sense of harmony among students. A table showing various activities to increase consciousness about tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other

diversities.

Following days are celebrated in our Institutions :-

International Yoga Day

Matrubhasha Diwas

Cultural Day

Independence Day

Republic Day

World Environmental Day

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Making students responsible citizen has been considered as responsibility of our Institute.

The faculty believes in pedagogy that inspires students to contribute towards Nation through their profession. The students are sensitized towards villages which are real identity of a nation. The settlement studies are the opportunities where students learn cultural, geo graphical, social context of that area, which taught them about national obligation and social responsibility. Also, they learn how their profession can contribute towards these areas

Architecture of any area is the reflection of the people, culture, and life of it and hence there had been multiple occasions that students and Faculty of the institute had visited even the remotest areas of the nation, and the places of international importance over the globe.

On National days like Independence Day and Republic Day, college



has always invited eminent guest speakers whose prominent works towards nation or as a citizen motivate the students.

The extracurricular activities of the students are also pertaining to the values, duties, and responsibilities towards Nation. There is numerous evidence to observe this sensitization through the involvement of students in donating blood, work for Swachh Bharat Abhiyan, and through the donation for the benefits of society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

SR.NO

DAYS/ EVENTS

DATE

IMPORTANCE OF CELEBRATION

1

Republic Day

26th January

It helps to remember the formation of Constitution of India.

2

International Women's Day

8th March

Celebration rejoices the social, economic, and political achievements of women all over the world.

3

World Environment Day

5th June

Importance of this day is to spread awareness about the threat to the environment due to rising pollution levels and climate change.

4

International Yoga Day

21st June

Celebration of this day helps to raise awareness worldwide of the many benefits of practicing yoga.

5

### Library Day

12th August

It helps students understand importance of books in academic life.

6

### Independence Day

15th August

It develops the sense of patriotism and helps remember the courage and sacrifice of our freedom fighters.

7

### Teacher's Day

5TH September

It is celebrated to show our respect and gratitude towards our teachers.

8

### World Architecture Day

First Monday of October

Celebrated to appreciate the great architectural works of the ancient and modern worlds and the super brilliant people who design them.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practices: No.1 and 2**

### 1. Title of the Practice:

1. Annual Architectural Exhibition of Students Work.
2. Conducting National and International Study Tour

### 2. Objectives of the Practice

1. In exhibitions, it is a chance to showcase student's hard work with the architectural fraternity.
2. In study tours, physically studying space offers the advantage of a multisensory experience, which improves knowledge of how space is organised.

### 3. The Context

1. Student interaction and exposure to their talent and creativity are both facilitated by these academic exhibitions.
2. As part of their architectural study tour, students visited and investigated several locations where they learned about diverse architectural facts.

### 4. The Practice

1. The Institute successfully organized exhibitions to display student works with distinguished guests.
2. The students visited and studied various Architectural landmarks in the Study Tour.

### 5. Evidence of Success

1. Numerous distinguished experts, academicians, parents, and new students visit our college's display to observe the high calibre of the architectural work.
2. Successful conduction and Documentation of the study tour to Rajasthan and Dehu in Academic year 21-22.

#### 6. Problems Encountered and Resources Required

No problems encountered during the exhibition and study tour.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Empowering students to be competent and responsible architects and citizens of the country.**

At SBPCOAD we believe in empowering the students with knowledge, values, skills, creative lateral thinking and also enable them to become entrepreneurs and successful Architects while safeguarding the global, societal and environmental issues with their innovative thinking and design.

We at SBPCOAD empower our students by facilitating them with pedagogy that benefits them as well as the educators.

1. We give students decision-making power and help in developing skills in the area of their curriculum.
2. We encourage Teacher participation in students' curricula and other activities.
3. We encourage meaningful technology use in the classroom.
4. We involve students in self and hands on experience and acquaint them with cultural diversity and architecture around the globe.

5. We give the students a voice and chance to display their talent through various forums to project their opinions and feedback.

By implementing all these strategies mentioned above students at SBPCOAD are motivated and encouraged to be good architects and better citizens of India. The vision of SBPCOAD is thus tried to be fulfilled with continuous academic efforts of teachers and relentless grasping of information by the students.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### FUTURE PLANS OF ACTION FOR NEXT ACADEMIC YEAR

1. To conduct Academic and Administration Audit in 2021-22.
2. International Conference is to be conducted in Architecture Research.
3. Environmental Sensitization in campus and beyond the campus activities to be conducted for students and faculties.
4. Skill development activities and training to be conducted for students to make the

quality value addition in line to make student market/Industry ready.

1. College is Participating in various NIRF activities.
2. Various Activities to be conducted for NSS, YRC and social Club for the social development of students.